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| Picture 1 | **WILTSHIRE SWIMMING**  **(Wilts County ASA Founded 1907)**  **Affiliated to Swim England South West Region**  **President: Rebecca Smith** |

**EDUCATION AND DEVELOPMENT COMMITTEE**

Minutes of meeting held via Zoom

on Thursday 23 January 2025, 7pm

**Present:** A Ryczanowski, A Christmas (secretary), L Leffers, M Greenan, G Pearce (Chairman), D Hibbard, R Smith (joined at 7.30pm)

**Apology:** K Mutton

1. **Minutes of Previous Meeting 25.6.24**

These were accepted and signed as a true record.

1. **Matters arising**

There were no matters arising that were not being covered elsewhere in the meeting.

1. **County Funding Policy**

The County Funding Policy seeks to pull together in one document the funding opportunities available to Wiltshire swimming clubs (see attached; though there will be an update post the Management Meeting).

**County Bursary Funding for Teaching and Coaching courses**

The Education and Development committee had been asked to revisit its bursary funding for Teaching and Coaching courses.

Following a very constructive discussion about the levels of funding awarded by the county for teachers and coaches courses it was agreed that the county would continue to support *teaching* courses as well as coaching courses, even though SE no longer support teaching courses. It was felt that the county’s swimmers benefit from being taught by swimming *teachers* as well as coaches. All bursaries would continue to be strictly for volunteer positions only.

It was suggested that we might move to awarding a set amount for the bursaries rather than a percentage.

**Action**: As KM was unable to attend this meeting it was agreed that AC, AR and KM would have a brief meeting to look at funding options before presenting the proposals back to Ed & Dev on 3rd March.

**New Land Based Coach course**

The committee had been asked to consider granting bursaries for candidates taking the new SE land training course - this was unanimously agreed with the figure of £100 suggested. Details of the funding level to be discussed at the above meeting.

1. **Ed & Dev Remit**

Following the updating of the County Constitution in 2024 the areas of responsibility of the sub/section committees now falls outside the constitution.

As part of a restructuring of the counties sub-committees, some members of Ed & Dev will form a working party to redefine this committee and to produce a Development Plan.

**Action**: AC is to form a working party and set a date for the first meeting. (This will be a ‘work in progress’ and not something we can have completed by the next meeting on 3rd March)

1. **Coaching and Teaching Courses**

If you are looking for level 1 or level 2 coaching courses, please contact the regional office who will be happy to advise.

For teaching courses please visit the IoS website, there are always courses running at a leisure centre somewhere in or around Wiltshire.

There is a blended Assistant Coach course starting on 20 February 2025 in Swindon.

1. **Young Volunteers Programme**

The 2024/5 Young Volunteer Programme is now underway. Wiltshire has 18 on the programme. The county will again fund polo shirts for all the YVs. We would also like to encourage all YVs to have a chance to do the Timekeeper qualification, a ‘how to do it’ sheet will be sent out to all county YV mentors (thank you, Duncan)

1. **Requests from the Coaches Committee**

Not met

1. **County Bursaries and Funding Awarded**

Bursary Funding - Over the last 7 months 28 teacher/coach bursaries have been granted to applicants totaling £2,392. Bursaries are for volunteer positions only. Application forms are on the county website under Education & Development.

CPD Funding - Since we introduced funding towards CPDs (mandatory and optional CPDs) we have awarded £580 of funding to clubs.

1. **Workshops run by SW Region**

The SW regional office continues to run essential workshops via zoom, for example, **Safeguarding**, **Time to Listen** and **Team Manager** plus many very useful forums for Club Chairs, Secretaries, Membership Secretaries, Welfare Officers, SwimMark Co-Ordinator’s. These are all free to attend except the Safeguarding workshop which costs £10pp.

For full details go to <https://www.swimwest.org.uk/workshops-forums>

**NOTE:** if you book a workshop please remember to attend! Many places on workshops are wasted every year by people not turning up, this not only deprives other people of that place but is also just plain rude!

Funding will not be given to people who book a place and do not attend.

1. **Website**

Please note that the Education and Development Committee now has a section on the county website where you will find the county funding policy guidance document and funding claim forms plus other useful related information [Education & Development « Wiltshire Swimming](http://www.wiltshireswimming.co.uk/?page_id=17)

1. **Any Other Business**

Officials licensing queries should be passed to the County Officials Training Officer Paul Robbins.

**Meeting finishes at 8.20pm**

**Date of next meeting – 3 March 2025**

**Appendix**

**Swim England Member Offer for Coaching courses**

Any SE member is entitled to a discount on the cost of a coaching course, up to 40% of the RRP.

Details on how to purchase discount vouchers and book spaces are available via this link -<https://www.swimming.org/ios/book-courses-clubs/>

These vouchers need to be purchased via your club’s ‘company’ profile. Firstly, the club needs to create a Swimming Club account, then they can purchase vouchers to assign to members of their club (called ‘employees’)

Once it is set up it is very straightforward!